

DISTRICT RURAL DEVELOPMENT AGENCY, JAJPUR

Advertisement No. 3900 / Date 19.06.2020

Application invited for contractual Engagement of Gram Rozgar Sevak(GRS) in Jajpur District

Applications are invited from the eligible ST/ SC candidates for engagement of 103 nos of Gram Rozgar Sevak(GRS) under MGNREGS in Jajpur District on contractual basis with a consolidated monthly remuneration of Rs.7000/- (Rupees Seven thousand) only.

VACANCY POSITION

As per the provisions contained in ORV Act, 1975 & Rules formulated there under and keeping in view of the clarification received from Panchayati Raj & DW Department vide letter No.19697 dated 01.11.2019, the category wise vacancy position of GRSs in Jajpur district is given below. The number of vacancies along with category as well as gender as mentioned below and it may be changed at the discretion of the Selection Committee.

Sl. No.	Category	Vacancy Position of GRS		
		Men	Women	Total
1	Scheduled Caste(SC)	22	11	33
2	Schedule Tribe(ST)	46	24	70
TOTAL		68	35	103

ELIGIBILITY

- Age:** Age of the applicant shall not be below 18 years and shall not exceed 40 years as on 01.06.2020. Age should be determined as per the Matriculation / HSC Certificate of the candidate.
- (a) Educational Qualification:** The minimum qualification of the candidate should be 10+2 pass or its equivalent qualification as notified from time to time by CHSE Odisha with Computer proficiency of 'O' Level and use of Odia language in Computer. Computer proficiency is only qualifying in nature and shall not count for determining the order of merit. The candidates having qualification(s) like PGDCA, BCA, MCA, BE/B.Tech(IT), BE/B.Tech(Computer Science), Diploma in IT/Computer Science, M.Sc Computer Science from any Govt. recognized organizations/universities being higher than 'O' level may also be considered, provided such candidates fulfill all other eligibility criteria prescribed in the extant guidelines.
(b) Equivalent Qualification of 10+2 : For the purpose of equivalent of Higher Secondary (+2) examinations conducted by the institutions declared equivalent by the Council of Higher Secondary Education, Odisha shall be considered. The list of equivalent qualifications of 10+2 as provided by CHSE, Odisha vide their letter No. 14527 dt. 18.12.2017 is enclosed in Annexure-I may be referred.
- Domicile :** The candidate should be a resident of the Jajpur district.

CRITERIA FOR SELECTION OF GRS

The selection of candidates shall be strictly on the basis of marks obtained in 10+2. Marks secured in the 4th optional shall not be included. Provided that in case two or more candidates secure the same marks without 4th optional in +2 level or its equivalent examination, the candidate older in age as per date of birth in HSC certificate (within the stipulated age limit) will be placed above the younger. Further, if the age of two or more candidates is same, the candidate who has passed the HSC examination earlier will be placed above the other in the select list.

18/6/2020

HOW TO APPLY :

1. Candidates must go through the advertisement available in the Jajpur district official website i.e. www.jajpur.nic.in
2. The candidates should send their applications duly filled in the prescribed format as given in the Annexure-II accompanied with other documents through Registered Post/ Speed Post only in the following address i.e. **Project Director, District Rural Development Agency (DRDA), Jajpur, At/Po/Dist-Jajpur, PIN-755001**. The envelope containing the Application Form and other relevant documents as called for, must be super scribing "APPLICATION FOR THE POST OF GRS IN JAJPUR DISTRICT", which must reach to DRDA, Jajpur before the date line fixed. The candidates are advised to go through the details of terms & conditions and eligibility criteria for engagement before applying for the post.

DOCUMENTS TO BE SUBMITTED :

Candidates are required to submit self attested photocopies of the following Certificates/ documents with their applications

1. Matriculation/ HSC Certificate
2. Matriculation/ HSC Mark Sheet.
3. + 2 Certificate (CHSC & its equivalent).
4. + 2 Mark Sheet (CHSC & its equivalent)..
5. Computer Proficiency Certificate in 'O' Level or PGDCA, BCA, MCA, BE/B.Tech(IT), BE/B.Tech(Computer Science), Diploma in IT/Computer Science, M.Sc Computer Science.
6. Valid Residential Certificate.
7. Valid Caste Certificate.
8. One passport size Photograph (to be pasted in the Application Form)

TERMS & CONDITIONS:

1. The Applications received other than prescribed format, incomplete Application, without proper documents as invited and other means except Registered Post/ Speed Post shall be out-rightly rejected without any intimation. The Authority shall not be responsible for any postal or other delay in receiving of Applications.
2. The GRS will be engaged on contractual basis for a period of one year. The selected candidates who join may be engaged in any Gram Panchayat of Jajpur District by the Collector-cum-CEO, Zilla Parishad, Jajpur.
3. The BDO will assess the performance of GRSs of each Gram Panchayat every year as per their Job Chart. On the basis of the satisfactory performance and recommendation by the BDO, the contract of GRSs may be renewed for subsequent years by the Collector-cum-CEO, Zilla Parishad, Jajpur.
4. An Undertaking should be submitted by the selected GRS in the prescribed format given by the P.R & D.W Department vide letter No 6681 dated 06.04.2018.
5. The selected GRS will execute an agreement with the Collector-Cum-CEO, Zilla Parishad, Jajpur in a Non-Judicial Stamp Paper and the Collector-Cum-CEO, Zilla Parishad, Jajpur will issue engagement order after execution of agreement.
6. Collector-Cum-CEO, Zilla Parishad, Jajpur is the Disciplinary Authority of the GRSs engaged in Jajpur district and is competent to terminate the contract and disengage the GRS on the grounds of incompetency, poor performance, negligence in duty, misconduct, violation of orders of higher authorities and violating the terms and condition of engagement.

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7. If any fraudulent testimonial is detected in future that he/she has been criminally prosecuted, the engagement shall be cancelled without notice and legal action as deemed proper shall be initiated against him/her as per the provision of Law.

8. The post of GRS is transferable nature within the district. The Collector-Cum-CEO, Zilla Parishad, Jajpur is the competent authority to transfer the GRS from one Grama Panchayat to another Gram Panchayat within the District, in view of exigency of public service and on administrative ground.

9. The list of applications rejected with reason of rejection shall be web-hosted in Jajpur District Official Website " www.jajpur.nic.in". The candidate may file their objection if any about their rejection, should be submitted to DRDA, Jajpur through Speed Post/ Registered Post only.

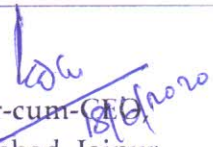
10. The provisional list of selected candidates shall be prepared in the ratio of 1:3 based on merit as per vacancy and shall be published in Jajpur District Official Website " www.jajpur.nic.in". Similarly, the Final Merit List of selected candidates shall also be published in the same Jajpur District Official Website " www.jajpur.nic.in".

11. The Collector-Cum-CEO, Zilla Parishad, Jajpur reserves all rights to reject or accept any or all application(s) without assigning any reason thereof.

LAST DATE FOR SUBMISSION OF APPLICATION

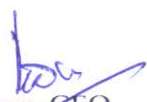
Last date for submission of applications for the post of GRS is on 15.07.2020 at 5.30 PM.

For details please visit www.jajpur.nic.in


Collector-cum-CEO
Zilla Parishad, Jajpur


Memo No. 3901 / Estt., Dt. 19.06.2020

Copy to all the Block Development Officers/all the Tahasildars/ Executive Officers of Jajpur & Vyasaganar Municipality/D.I.P.R.O., Jajpur/ Deputy Collector, Nizarat, Collectorate, Jajpur for information and necessary action. They are requested to affix the advertisement on their respective notice boards for wide publication.


Collector-cum-CEO
Zilla Parishad, Jajpur


Memo No. 3902 / Estt., Dt. 19.06.2020

Copy to the District Information Officer, Collectorate, Jajpur for information and necessary action. He is requested to upload the advertisement in the district website immediately.


Collector-cum-CEO
Zilla Parishad, Jajpur

Memo No. 3903 / Estt., Dt. 19.06.2020

Copy forwarded to the Additional Secretary to Govt., Panchayati Raj & DW Deptt., Odisha, Bhubaneswar for kind information.


Collector-cum-CEO
Zilla Parishad, Jajpur

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୧. ଆବେଦନ କରୁଥିବା ଜିଲ୍ଲାର ନାମ

୨. ପ୍ରାର୍ଥୀଙ୍କ ନାମ

୩. ପିତା/ସ୍ୱାମୀଙ୍କ ନାମ ୪. ଲିଙ୍ଗ ପୁରୁଷ ସ୍ତ୍ରୀ

୫. ଜନ୍ମ ତାରିଖ

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(ପ୍ରାର୍ଥୀଙ୍କ ବୟସ ୧୮ ବର୍ଷରୁ କମ୍ ଓ ୪୦ ବର୍ଷରୁ ଉର୍ଦ୍ଧ୍ୱ ହୋଇ ନ ଥିବ) ଜନ୍ମଗତ ପ୍ରମାଣ ପତ୍ର ପାଇଁ ହାଇସ୍କୁଲ ସାର୍ଟିଫିକେଟ ସଂଲଗ୍ନ କରନ୍ତୁ ।

୬. ବୟସ (ଦିନ/ମାସ/ବର୍ଷ ସୂଚୀ) ୭. ଜାତି (ଜାତିଗତ ପ୍ରମାଣ ପତ୍ର ସଂଲଗ୍ନ କରନ୍ତୁ)

୮. ପ୍ରାର୍ଥୀ ଶାରୀରିକ ବିକଳତା ହଁ ନା ଅକ୍ଷମତା ପ୍ରତିଶତ

୯. ସ୍ତ୍ରୀ ଠିକଣା

ଗ୍ରାମ ଗ୍ରା.ପ.

ବ୍ଲକ୍ ଜିଲ୍ଲା

ପିନ୍ କୋଡ୍ ଫୋନ ନମ୍ବର ଇମେଲ୍

୧୦. ବର୍ତ୍ତମାନ ଠିକଣା

			ପିନ୍ କୋଡ୍		
୧୧.	ପରାମ୍ପର ନାମ	ବୋର୍ଡ/ବିଶ୍ୱବିଦ୍ୟାଳୟ/ସଂସ୍ଥାର ନାମ	ଉତ୍ତୀର୍ଣ୍ଣ ବର୍ଷ	ମୋଟ ନମ୍ବର	ରଖିଥିବା ନମ୍ବର (୪ର୍ଥ OPTIONAL % ପ୍ରତିଶତ ବ୍ୟତୀତ)
ମାଟ୍ରିକ					
ସ୍କୁଲ ଦୁଇ					
ଅନ୍ୟାନ୍ୟ					
କମ୍ପ୍ୟୁଟର ଦକ୍ଷତା					

୧୨. ଜାତୀୟତା

୧୩. ଜିଲ୍ଲାର ସ୍ତ୍ରୀ ବାସିନ୍ଦା କି? ହଁ ନାହିଁ

(ହଁ ହେଲେ ସଂପୂର୍ଣ୍ଣ ବୁକର ତହସିଲଦାରଙ୍କ ଠାରୁ ପ୍ରଦାନ କରାଯାଇଥିବା ସ୍ତ୍ରୀ ବାସିନ୍ଦା ପ୍ରମାଣ ପତ୍ର ଏହି ଦରଖାସ୍ତ ସହିତ ସଂଲଗ୍ନ କରନ୍ତୁ)

ଯୋଗଣା

ଏତଦ୍ୱାରା ମୁଁ ପିତା/ ସ୍ତ୍ରୀ: ଏହା ସ୍ୱୀକାର କରୁଅଛି ଯେ

ଏହି ଆବେଦନ ପତ୍ରରେ ଦର୍ଶାଯାଇଥିବା ସମସ୍ତ ତଥ୍ୟ ସତ୍ୟ ଅଟେ ଓ ଯଦି ଏଥିରେ ଦର୍ଶାଯାଇଥିବା କୌଣସି ତଥ୍ୟ ଭୁଲ ପ୍ରମାଣିତ ହୁଏ ତେବେ ପ୍ରାର୍ଥୀଙ୍କୁ ରଦ୍ଦ କରାଯିବ ଏବଂ ମୋ ବିରୁଦ୍ଧରେ ଆଇନଗତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ଗ୍ରହଣ କରାଯିବ ।

ସ୍ଥାନ -

ତାରିଖ-

ପ୍ରାର୍ଥୀନା ଓ ପ୍ରାର୍ଥୀଙ୍କ ସ୍ୱାକ୍ଷର