ODISHA STAFF SELECTION COMMISSION
Barrack No.1, Unit – **V, Bhubaneswar – 751054**

Advertisement No.IIE-160/2019- 4734/OSSC;   Date: 31.12.2019

RECRUITMENT TO THE POST OF SUB INSPECTOR OF EXCISE ON CONTRACTUAL BASIS UNDER EXCISE COMMISSIONER , ODISHA, CUTTACK.

POST CODE-ESI/17
(WEBSITE:-www.ossc.gov.in)

IMPORTANT:

- Online Applications are invited from intending candidates to fill up 34 posts of Sub Inspector of Excise under Excise Commissioner, Odisha, Cuttack on contractual basis.

- Online Application will be made available from date 16.08.2020 till 15.09.2020 by 11.55 P.M in the official website of the Commission "www.ossc.gov.in".Applications submitted through online mode shall only be accepted by the Commission.

- Candidates must register their valid E-mail Id and Mobile no. while applying for the post through online and keep the same active till completion of this recruitment process to receive important message from the Commission relating to the recruitment.

- Candidates are to be extra vigilant while filling up the online application since there is no edit option.

- Before applying for the post the candidates must go through this detailed advertisement and on satisfying the eligibility criteria in all respect prescribed for the post may apply through online mode only.

- No hardcopy of online application/ documents required to be sent to the Commission. The applicants are required to upload the required certificates/documents as listed at clause-7(ii to viii) of the advertisement in the "Document Upload" tab. The documents should be in pdf format, clearly visible and in prescribed size as mentioned in Clause-1 (b) of this advertisement.

- PwD candidates are not eligible to apply for the post.

- In-service contractual candidates claiming benefits under the Contractual Appointment Rules will also have to follow the advisory notice published vide No.3568/ dtd.01.11.2019 available in the Commission's website.

- Candidates must have passed Degree in any discipline from any recognized University.

- The appointment will be initially on contractual basis carrying a consolidated pay of Rs.10000/- per month(for 1st year) as per Odisha Group-C& D Posts (Contractual Appointment) Amendment Rules,2017 notified vide Government in GA Department Notification No.GAD-SC-Rules-0037-2017-19574/Gen dtd.12th September,2017.

- Candidate must not be below 21 Years and must not exceed 32 years of age as on 1ˢᵗ January 2019 to be eligible to apply for the post (refer to Clause-5(a) of this Advertisement) with usual age relaxation for In-Service/Ex-Servicemen candidates as per relevant rules of Govt. in force.
- The candidate must submit correct data /information in the Online Application Form basing on which the candidate shall be allowed to appear the examination. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his/her candidature for the post will be cancelled forthwith and the candidate may be debarred either temporarily or permanently from appearing any further recruitment examination conducted by the Commission.

1. How to apply:

The applicants have to go through the detail advertisement before filling up the online application form.

1. (a) Aspirants have to apply online using the official website of the Commission "**www.ossc.gov.in**".By clicking on the tab '**online application**' in the home page of the website, different advertisements for online application along with different useful details will be displayed on the computer screen. The instructions provided in this Advertisement are required to be read carefully before proceeding to complete the online application process. There will be two links under **"Form Links"** column for each advertisement.

(i)   For Registration.

(ii)   For registered user login.

All the Candidates first need to complete the Registration process before filling the Application Form.

For Registration the candidate needs to **click** the link **"For Registration"**available in the Form Link section.

On clicking the link mentioned, he/she will be redirected to the **Registration Form,** where few basic Details will be required as follows to be filled up by the applicant correctly.

  i.   **Nationality**
  ii.   **Applicant's Full Name**
  iii.   **Applicant's Father's Name**
  iv.   **Applicant's Mother's Name**
  v.   **Name of the husband (In case of Married female applicant)**
  vi.   **Gender**
  vii.   **10th Standard Roll Number (As Mentioned in the Certificate)**
  viii. **10th Standard Year of Passing**
  ix.   **10th Standard Board (Name)**

x.	**10th Standard Passed Exam Type**
xi.	**Whether passed minimum Seventh class exam. in Odia**
xii.	**Mobile Number**
xiii.	**Email Address**

All the above fields need to be filled in mandatorily by the applicants.

Caution: The candidates must submit the correct data in this section as the subsequent sections will be automatically populated with the data filled in this section. No change in this section will be allowed after the candidate click the 'submit' button by clicking 'I Agree' box.

Once the above details are filled in by the candidate, one CAPTCHA image will be shown to the candidate which, he/she needs to enter correctly in the field given below and then need to check the data filled in & then click the box "**I Agree" for** declaration and submit the registration form.

On Submitting the registration form a unique Application Sequence No. will be generated and will be shown to the candidate.

Application Sequence No. generated will act as **user id** of the candidate for the post. E-mail and SMS will be sent to the candidates through his registered **email id** and **mobile no** intimating him/her the '**User id**' and '**Password**'of the online application form.

Note:

The details submitted by the candidate for 10th Standard Roll Number (As mentioned in the Certificate), 10th Standard Board, 10th Standard Year of Passing & 10th Standard Passed Exam Type (Annual or Supplementary) Gender etc. need to be furnished correctly.

Furnishing of any wrong information in the registration page may lead to rejection of the application and no request for correction of the same will be entertained. User registration is only required once during applying for a specific post/advertisement.

After successful submission of the registration form "**Go to Application Form**" &"**Logout" button will be visible** in the top right hand corner of the webpage.

Candidate can also click on the "**Go to Application Form**" to continue with the filling of the application form in the current session. Candidate can click the "**Logout**" button if he/she wishes to exit the current session.

1. **(b)For registered user login**

In order to fill in the Application form candidate needs to Click the link present under "**For registered user login**" present in the Form Link section.

The same will redirect the candidate to the login page of the Application Form. The candidate need to login using the **'User id'** and **'password'** he/she received after registration though **e-mail** as well as **SMS** inthe registered mobile no. &e-mail id.

Once the candidate successfully logged in to the application form he/she will be getting 4 tabs as follows.

1. **Personal Details**
2. **Additional Details**
3. **Qualification details**
4. **Document Upload**

All the detailed data/information required in the above 4-tabs need to be furnished correctly by the candidate. The details submitted by the candidate during submission of the registration form will be auto populated in the respective fields of the application form.

The candidate have the option of filling the application form in more than 1 session but before logging out he/she needs to ensure that all the data filled in by him/her **has been saved** successfully by clicking **"Save & Continue button"** present in the end of the each tab.

Candidate can **preview** the application by clicking the **"Preview Application"** button present in the end of **"Document Upload"** tab as and when required.

All candidate mandatorily need to upload the scanned image of his/her **recent passport size photograph and scanned image of his/her full signature** in the on line application form which **must be within max 80 kb (In Format supported -JPEG/JPG).**

In addition to the above requirement all the candidates need to upload the following document in the **Document Upload Section** in (**File size- max 300kb, format supported-pdf**).

i. **10th Standard Pass Certificate & Mark sheet** containing the 10th Standard Roll Number as given in the registration form

ii. **Degree pass Certificate &Mark sheet.**

iii. Candidates need to upload valid caste certificate or a self-declaration in the prescribed format as at **'Annexure-A/B'** indicating therein his/her category & sub-caste. But such candidates have to submit the valid recent caste certificate issued by the competent authority at the time of certificate verification on the day of Viva Voce Test.

iv. Candidates Claiming **"Ex-Serviceman"** category need to upload any one of the Ex-Servicemen Documents i.e. **Discharge Certificate/ Identity card/ PPO in which the date of entry, date of discharge and period of service** rendered in Defence Forces are indicated as per **Clause-7(vii)** of the advertisement.

v. Candidates not having Odia as a subject in HSC Examination, has to upload Pass certificate in 'Odia' as a language subject in the final examination of **Class-VII** from

a School or Educational Institution recognised by the Education Department of Govt. of Odisha or the Central Government or any other competent Authority.

vi.   **In-service contractual employees in Government Offices-** As per Govt. in G.A. Department Notification No.GAD-SC-Rules-0061-2013-1147/Gen dtd.17.01.2014& G.A. Deptt. Notification No.GADSC-Rules-0009-2013/32010/Gen dtd.12.11.2013, candidates claiming age relaxation up to 45 years as on 01.01.2019 and have completed at least one year of continuous service prior to effective of Odisha Contractual Appointment Rules, 2013 must upload the required certificate issued by the concerned employer in the performa prescribed by the Commission vide the Advisory Notice No.3568/OSSC dated 01.11.2019 available in the website of the Commission **www.ossc.gov.in** and also at Annexure 'C' to this advertisement.

The uploaded documents must be clearly identifiable /visible, otherwise the application is liable to be rejected and no further correspondence in this regard will be entertained.

The candidates are also advised to fill up relevant details (correct data/information) under different tabs, mentioning category, special category, present address, permanent address, full marks, marks secured) in H.S.C , + 2 level & Degree level which are required for eligibility of the candidate for the post.

The filled In Application Form must be submitted by clicking the '**Submit Button**'. Before submitting the **online application the applicant must re-check the information** filled in and ensure that the information filled in and the scanned signature, scanned photographs & scan copy of documents uploaded are clearly identifiable /visible.

Submission of online application form:

The form will be submitted after clicking the '**Submit Button**'located in right bottom of the 'document **upload page**' of the online application form. Except SC/ST candidates, after clicking the '**submit**' button the system will redirect the applicant to '**SBI Collect portal**' for payment of examination fees. The details in this regard have been furnished at **clause-6** of this advertisement. After successful payment of examination fees the '**online application Form**' will be submitted in the OSSC website directly and the candidate will get a message regarding successful submission of online application form in his/her registered E-mail ID & Mobile No. In case of SC/ST candidates the '**online application form**' will be submitted directly and the candidate will get message regarding submission of online application form. After the form is successfully submitted, the candidate has to take the printout of the submitted online application form for future reference.

1. (c) The copy of the online application has to be preserved by the applicant for future use. In case the candidate is shortlisted for Viva Voce Test, he/she has to submit the same in the Office of the Commission during certificate verification on the date of Viva Voce Test along with the originals of certificate/documents as listed at '**Clause-7**'& a set of self-attested photo copies of certificates/ documents.

1. (d) Applications received through any mode other than online mode will not be considered by the Commission and are liable to be summarily rejected.

1. (e) The candidate must submit correct data/information in the Online Application Form. If at any stage of recruitment or thereafter it is found that any information furnished by the candidate in his/her online application form is false/incorrect and does not tally with the information contained in the documents uploaded by the candidate or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria prescribed for the post or has not paid the requisite examination fee or the scan signature, Photograph and the documents uploaded are not clearly identifiable & not in appropriate file size prescribed, then the application of the candidate for the post will be rejected out rightly. Further the Commission reserve the right to debar such candidates from applying for other recruitment examinations conducted by the Commission either temporarily or permanently.

1. (f) The candidate may find out the status of his/her application as well as his/her Admission letter/hall ticket for appearing the examination by accessing OSSC website, clicking therein 'online application' tab, and thereafter clicking on the link present under "For registered user login" in Form Link section against that particular advertisement/post, by using the user ID and password.

1. (g) Candidates should possess a valid E-mail address & Mobile number which should remain active till publication of the final result pursuant to this Advertisement. All the information/alert message regarding date of examination, date of certificate verification etc. will be intimated to candidate through the registered mobile number/ e-mail id. The Commission shall not be responsible for any loss/ non receipt of message/information sent on the wrong /invalid e-mail address/ mobile number provided by the candidate in the on-line application form or for delay/non-receipt of information if a candidate fails to access his/her E-mail or Mobile phone in time. Candidates will be allowed in the examination only if they possess a valid admission letter for the examination and a valid Photo Identity proof issued by any Govt. Authority.

2. Last date of online Applications:

2.a. The last date for submission of online Application in response to this advertisement is **11.55 PM of Dtd.15.09.2020.** The system will be automatically disabled from **11.55 PM** of the said date after which the application form for this particular post will not be generated any more.

2.b. No. Physical Copy (hard copy) of the online application form/documents required to be sent to the Commission. Candidates have to upload the relevant documents as listed at **clause-7.** They are required to produce the originals at the time of certificate verification on the date of Viva Voce Test.

3. Vacancies to be filled up and reservations :

As per requisition placed before the Commission by the Recruiting Authority, the category-wise break-up of the total **34** number of posts to be filled up by this recruitment are as follows:

3. (a)Vacancy position

Sl. No	Name of the Post	Vacancy details					Vacancies for Special Categories		
		SC	ST	SEBC	UR	Total	EX-SM	PwD	Sports Person
1	Sub Inspector of Excise	10 (w-03)	12 (w-05)	-	12 (w-04)	34 (w-12)	Nil	Not eligible for the post.	Nil

Note:- **SC- Scheduled Caste**
ST-Scheduled Tribe
SEBC-Socially Educationally Backward Classes
UR- Unreserved
W- Women
Ex-SM-Ex-Servicemen
PwD- Person with Disabilities
PwD candidates are not eligible to apply for the post.

3. (b) The number of vacant posts to be filled up on the basis of this recruitment is subject to change without any prior notice as per discretion of the Commission, the Recruiting Authority and Government.

4. Remuneration & Condition of Service:-

The appointment to these posts will be initially on contractual basis carrying a remuneration of Rs.10000/- per month (for 1st year) as per Govt. in G.A. & P.G. Department Notification No.19574/GA dtd.12.09.2017 and Condition of Service will be guided by the Government of Odisha instructions in this regard from time to time as per Odisha Group-C & Group-D Posts (Contractual Appointment) Rules, 2013 notified vide Govt. in G.A. Department Notification No.32010-GAD-SC-RULES-0009-2013/Gen dated 12th November 2013 and the Orissa Sub-ordinate Excise Service (Method of recruitment & condition of service of Sub Inspector of Excise) Rule 1980 and other Recruitment Rules in Force.

5.   Eligibility:
5. a.   Age: The minimum age for the post is 21 years and the maximum age is 32 years as on 01.01.2019. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC,

ST & all Women candidates, the total period of service rendered in Defence Services in case of Ex-servicemen. However, a candidate can only avail one type of age relaxation as per rule. **To be eligible, candidates not enjoying any relaxation of upper age limit must not have been born earlier than 2nd January, 1987 and not later than 1st January1998.** The persons in Defence Forces having more than six months to retire/ discharge from the forces as on the last date of the submission of online application are not eligible to apply as ex-serviceman for the post. The Defence Personnel who are going to retire within six months from the closing date of online application may apply for the post by obtaining relevant **no objection certificate** from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces. However such candidates have to submit the discharge certificate on the date of certificate verification for considering their claim of age relaxation under Ex-Serviceman category.

Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.

There is no reservation for Ex-Servicaman candidates. Only age relaxation is applicable for them.

The upper age limit is relaxable for in-service contractual employees engaged by the Govt. or through manpower service provider agencies in the State Govt. offices or in the State Govt. of Odisha who have completed at least one year of continuous service prior to commencement of "Odisha Group-C & Group-D posts (Contractual appointment) Rules-2013" or "Odisha Group-B posts (Contractual appointment) Rules-2013". They must be less than 45 years as on 01.01.2019. They should submit the required proof from their employer for availing age relaxation and upload the required document as per **Clause-7(viii)** of this advertisement.

5. (b). Date of birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council /by an Indian University as equivalent there to shall only be acceptable to the Commission.

5. (c) Educational Qualification:

The Candidate must have passed Degree in any discipline from any recognized University.

5.(d) General Eligibility Criteria

In order to be eligible for appearing in the examination a candidate must satisfy the following conditions.
(i)   The candidate must be a citizen of India.
(ii) Be able to speak, read & write Odia.
(iii) Be of good moral character & conduct.
(iv) Be of good mental condition and bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service.

(v)   If married, must not have more than one spouse living. Provided that Government may, if satisfied that such marriage is permissible under Personal Law applicable to such

person or there are other grounds for doing so, exempt any person from the operation of this rule.

(vi) The candidate must have the Physical Standards Prescribed for the post in the clause 8(b) of this advertisement.

(vii) Candidate must have passed Middle School Examination with Odia as a language subject, or have passed High School Certificate Examination or equivalent examination with Odia as a subject/medium of examination in non-Language subject, or have passed in Odia as a language subject in the final examination of Class VII or above or have passed a test in Odia in M.E. School Standard conducted by the School & Mass Education Department.

Not fulfilling any of the above eligibility criteria shall render the applicant's candidature invalid & rejected.

6. Examination Fee:

candidates other than SC/ST category have to pay a non refundable examination fee of Rs.200/-. The fees can be deposited only through online mode using Internet Banking/ Debit Card/Credit card/UPI in SBI payment gateway linked with the online application form following procedure as detailed below:-

Online Fee Depositing process in State Bank of India (SBI) through State Bank Collect Portal
Important: Candidate other than **SC, ST** category needs to **"Make Online Payment"** of Rs. **200/-** for submission of online application form for the post. Once SBI Collect of State Bank of India portal is opened, then **DO NOT** click Refresh or Back Button.
Steps to be followed in SB Collect portal for Online Payment   1. System will redirect you from online application form portal to State Bank Collect Portal after clicking on the '**Submit**' button.   2. Kindly preview the application to check & confirm the details shown on the screen i.e Application Sequence No., Date of Birth, Name, Mobile No, e-mail ID, post & category etc., before clicking **"Submit"** Button.   3. Select the Online Payment Option (Internet Banking/Debit Card/Credit Card/UPI) with bank charges as applicable mentioned therein.   4. Kindly make the online payment via Credit card or Debit card or Net Banking or UPI and retain the transaction slip for future reference.
Candidates are advised to keep with them the copy of the e-receipt as a token successful payment of required examination fee for future reference.
Candidates are advised to make required payment using SBI MOPS for final & successful submission of form.

Note:

- **Applications without payment of examination fee except SC/ST category candidates shall be liable for rejection.**
- **SC/ST candidates are exempted from paying examination fee.**

7. **Certificates / documents to be submitted at the time of certificate verification**

The certificates/documents as listed below from (ii) to (viii) have to be submitted in original along with self-attested xerox copies of the same and the online application form during certificate verification on the date of Viva Voce Test. The original documents to be submitted during certificate verification must tally with the documents uploaded by the candidate except the declaration of caste certificate. The candidates claiming reservation/age relaxation under SC/ST/SEBC category must submit the valid caste certificate issued by the competent Authority in the respective category during the certificate verification on the date of Viva Voce Test.

(i) Copy of the registered online application form.

(ii) HSC or equivalent pass certificate & mark sheet issued by any recognised Board/Council.

(iii) + 2 level pass certificate and mark sheet from any Govt. recognised Board/Council/University.

(iv) Degree pass Certificate & Mark sheet from a recognised University.

(v) Valid caste certificate issued by competent authority to get reservation/ age relaxation under SEBC/SC/ST category.

(vi) Candidates have to submit certificate of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing a language test in Odia in final examination of Class-VII issued by Principal/Head Master or any Educational Institution duly recognised by Govt. of Odisha/ Central Govt. or other competent authority.

(vii) Candidates claiming age relaxation under Ex-servicemen category must submit Discharge certificate, identity Card & P.P.O issued by the appropriate Authority in which Date of Entry, Date of Discharge & Period of Service rendered in Defence forces are indicated.

(viii) In-Service contractual employees claiming age relaxation and contractual In-service benefits must submit a Certificate from employer as per proforma prescribed by the

Commission vide the **Advisory Notice No.3568/OSSC dated 01.11.2019** available in the website of the Commission www.ossc.gov.in.

8. **Plan of Examination:**

The plan, pattern, scheme and syllabus of Examination are as follows:-

Stages of Examination.	Type of Examination	Nos. of papers & Name of Subjects	Marks allotted	Duration	Remarks
Stage-I	Main Written Examination	One Paper (Composite Paper) General English-25 marks Odia Language-25 marks. General studies-50 marks.	100 marks	1& 1/2 hours	**Questions will be of objective type with multiple choices of answers. The examination will be conducted in OMR Answer sheet / Online Test (CBRT Mode). Candidates about 10 (ten) times of the vacancies advertised in order of merit category wise will be shortlisted for Physical Measurement & Physical Test. There will be negative marking @ 0.25 marks for each wrong answer .**
Stage -II	Measurement of Physical Standard and Physical Test.	-	-	-	**Qualifying in nature.**
Stage-II	Viva Voce Test	-	10 marks	-	The candidate qualifying the Physical Measurements & Physical Tests will be called for Viva Voce Test. Certificate verification will be done on the date of Viva Voce Test.
		Total	**110 marks**		

A.Main Written Exam

Main written examination consists of one Composite Paper of 100 marks 1&1/2 hours duration. **Questions will be of objective type with multiple choices of answers of following subjects.** Question of General English & Odia Language is of HSC standard. Question of General Studies is of Degree standard.

    i- General English-25 questions

    ii- Odia language-25 questions

    iii-General Studies-50 questions

The examination will be conducted in OMR Answer sheet / Online Test (CBRT Mode). There will be negative marking @ 0.25 marks for each wrong answer.

Syllabus for Main Written Examination.

General English-The questions will include grammar, usage & vocabulary.

Odia Language- The questions will include grammar, usage & vocabulary.
General Studies-
  (i)   Socio economic Art &Culture
  (ii)   Geography, History of India & Odisha
  (iii)   Reasoning ability and quantitative aptitude
  (iv)   Indian polity
  (v)   Current Events, Environmental issues & Human Rights

B. Physical Measurement & Physical Test :-

Basing on the performance in Main written examination candidates about 10 (ten) times of the vacancies advertised from each category will be shortlisted for Physical Measurement & Physical Test. Details of Physical Measurement & Test as follows:-

Physical Measurement

Category	Height	Weight	Chest	
General/SEBC (Men)	168 cm	55kg	79cm	84cm
General/SEBC(Women)	155cm	47.5cm	-	-
SC/ST(Men)	163cm	50kg	76cm	81cm
SC/ST(Women)	150cm	45kg	-	-

Candidates qualifying in the physical standard will be allowed to appear in the physical Test.

Physical Test

Male candidate (all category):-
(a) Running one mile in 8minutes
(b) Cycling one mile in 5 minutes (On Road)
(c) Low hurdles in 2' 6" height, 110 metres with 10 flights in 25 seconds.
(d) Broad Jump- 12' length in 3 attempts
(e) Swimming test (qualifying)

Women candidates (all category):-
(a)Running one mile in 10 minutes
(b)Cycling one mile in 7 minutes (On Road)
© Low hurdles in 2' height, 80 metres with 10 flights in 30 seconds.
(d)Broad Jump- 9' length in 3 attempts
(e)Swimming test (qualifying)
Cycling test will be conducted on Road only.

The Physical Test Board constituted by the Odisha Staff Selection Commission shall conduct the Physical Measurements and Physical Test. The decision of the Board shall be final. The measurements/tests are only qualifying in nature.

Failure in any of the Physical Measurement and Physical Test prescribed will lead to disqualification of the candidate & he/she shall not be allowed to appear the further Physical Measurement/Test as well as Viva –Voce test.

Candidate should appear in the Physical Test at their own risk. The Commission will not take any responsibility nor will accept any liability for any injury, damage or any type of loss that may accrued to a candidate during the course of Physical Test. The candidates applying for the post should satisfy themselves that they are physically and mentally fit to undertake the Physical Test. Further candidates applying for the post must keep them fit to attend the Physical Test prescribed as & when conducted by the Commission after the Main Written examination.

C: Viva Voce test:-

The candidates qualifying the Physical Measurements & Physical Tests will be called for Viva-Voce test. Full mark for Viva Voce test is 10 marks.

Before Viva Voce Test, certificate verification will be done to check the eligibility of the candidate for the post i.e age, Educational qualification, caste, Special category etc. on the date of Viva Voce Test. **The candidates who will fail to appear in the Viva Voce Test on the date notified, their names will not be taken into consideration while preparing the merit list.**

9. Place, Date, Venue of written examination/certificate verification & admission letter

The Date/Time/ Venue of the main Written Examination, Physical Measurement & Physical Test and Viva Voce Test will be informed to the candidates in the Admission Letter, which will be uploaded in the Web-site of the Commission. The Admission Letter will be carrying the photograph and signature of the candidate and facsimile signature of the **Secretary OSSC** there in. The Admission Letter will also contain instructions to the candidates which should be followed strictly by the candidates. Any deviation made by the candidate during the examination/will forfeit his/her candidature for the post. The Admission Letters will be made available in the official website of the Commission about one week prior to the date of the examination/ Physical Measurement & Physical Test /Viva Voce Test. The candidates shall have to download the admission letters by accessing the Commission's website and using their **'User ID' and 'Password'** to appear the written examinations/Physical Measurement & Physical Test/Viva Voce Test. Notice regarding date of the examination/ test will be informed to

candidates through a public notice in each stage which will be published in two leading local newspaper as well as in the website of the Commission about one month prior to the date of examination/ Test. Alert message will also be sent to the candidates through their registered Mobile Number/ E mail Id. while uploading of the Admission Letters in the Commission's website. Each candidate shall have to download his/her admission letter well before the date of the examination. The candidates are advised to be in constant touch with the website of the Commission to know the status of each examination/tests etc. No Admission letter will be send through post.

10. Select List:-

The merit list will be prepared basing on the sum total of mark secured by the candidates in written test and viva-voce test taken together.

The candidates shall be selected from the said merit list category wise as per vacancies Notified in the clause-3(a) of the advertisement.
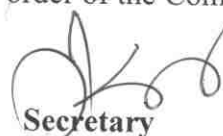
Note:

i. Blue/Black ball point pen only should be used for answering (ovalling) in OMR Sheet. Whiteners/Erasers should not be used on the OMR Sheet.

ii. The candidates are required to visit the website of the Commission the official website of the Commission 'www.ossc.gov.in' for detailed information about the programme of the examination other important notices etc. and also keep track of publication of various notices of this recruitment to be published in the leading local daily newspapers.

iii. The candidate should furnish correct Mobile Number and e-Mail Id for sending SMS and other relevant information relating to this recruitment. The Mobile No. & e-Mail Id should remain active till completion of the recruitment process to avoid any communication gap.

WARNING

Mobile phone or any other electronics devices are strictly prohibited in the premises of the examination centre. The candidates are advised not to bring any such banned items to the examination centre. Any infringement of these instructions might entail debarment of the concerned candidate from the examination.

By order of the Commission

Secretary

Self Declaration

(At the time of applying for different posts to be filled up through OPSC/OSSC/OSSSC)

I Smt./Sri_____ Daughter/Son of_____ Age (as per advertisement) _____Years_____months_____days, Caste (ST/SC/SEBC) _____Resident of Village_____P.O._____ P.S._____ Town (NAC/Municipality/Municipal Corporation)_____ Tahasil_____ District _____ Odisha, PIN Code _____, do hereby declare that the information given above is true to the best of my knowledge and belief . I am well aware of the fact that if the information given by me is proved false/not true, I will be liable for action as per law and all the benefits, if any, availed by me shall be summarily withdrawn.

Date :

Place:

Signature of the applicant

(Name of the applicant)

Annexure-'B'

ଆମ୍ବଘୋଷଣାନାମା

(ଓଡ଼ିଶା ଲୋକସେବା ଆୟୋଗ/ଓଡ଼ିଶା କର୍ମଚାରୀ ଚୟନ ଆୟୋଗ/ଓଡ଼ିଶା ଅଧସ୍ତନ କର୍ମଚାରୀ ଚୟନ ଆୟୋଗଦ୍ୱାରା ବିଭିନ୍ନ ପଦବୀ ପୂରଣ ପାଇଁ ଚୟନ ନିମନ୍ତେ ଆବେଦନ ସମୟରେ)

ମୁଁ(ଶ୍ରୀମତୀ/ଶ୍ରୀ)...........................ପିତା...........................,ବୟସ (ବିଜ୍ଞାପନ ଅନୁଯାୟୀ)ବର୍ଷ..........ମାସ..........ଦିନ.......ଜାତି(ଅନୁସୂଚିତ ଜନଜାତି / ଅନୁସୂଚିତ ଜାତି / ସାମାଜିକ ଓ ଶିକ୍ଷାଗତ ପଛୁଆ ବର୍ଗ)..............................., ବାସସ୍ଥାନ ଗ୍ରାମ/ୱାର୍ଡ).....................,ପୋ/ଅ......................ଥାନା......................., ସହର (ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ/ନଗରପାଳିକା / ମହାନଗର ନିଗମ).................., ତହସିଲ ...., ଜିଲ୍ଲା ...., ଓଡ଼ିଶା, ପିନ କୋଡ ....ଏତଦ୍ୱାରା ଘୋଷଣା କରୁଅଛି ଯେ ମୋ ଦ୍ୱାରା ଉପରୋକ୍ତ ପ୍ରଦତ୍ତ ସମସ୍ତ ତଥ୍ୟ ମୋର ଜ୍ଞାତସାର ଓ ବିଶ୍ୱାସ ଅନୁଯାୟୀ ସତ୍ୟ ଅଟେ । ମୁଁ ଭଲ ଭାବରେ ଅବଗତ ଯେ, ଯଦି ମୋ ଦ୍ୱାରା ପ୍ରଦତ୍ତ କୌଣସି ତଥ୍ୟ ଅସତ୍ୟ କିମ୍ବା ମିଥ୍ୟା ପ୍ରମାଣିତ ହୁଏ, ତେବେ ମୁଁ ଆଇନ ଅନୁଯାୟୀ ଦଣ୍ଡିତ ହେବି ଏବଂମୋ ଦ୍ୱାରା ଉପଲବ୍ଧ ସମସ୍ତ ସୁବିଧା ମୋ ଠାରୁ ସମ୍ପୂର୍ଣ୍ଣ ଭାବେ ପ୍ରତ୍ୟାହାର କରିନିଆଯିବ ।

ତା.

ସ୍ଥାନ.

ଦସ୍ତଖତ..........................

ନାମ....................................

ODISHA STAFF SELECTION COMMISSION, UNIT-V, BHUBANESWAR.
Email: orissassc@gmail.com, Tel.0674-2392833, FAX-2396011

No.IIE-132 /2019 - 3568 /OSSC.,   Date:- 01. XI. 19

Advisory Notice to candidates claiming benefits available to in-service contractual employees under the In-service contractual appointment Rules while applying for different posts and services of Odisha Staff Selection Commission.

Pursuant to Rule-3,4,5 & 8 of Odisha Group-'C' & 'D' Posts (Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.32010/Gen dtd.12.11.2013, and Rule-3,4,5 & 8 of Odisha Group-'B' posts(Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.1147/Gen dtd.17.01.2014, it is notified that candidates while applying for different State cadre Posts and Services under Odisha Staff Selection Commission and claiming benefits available to in-service contractual employees under the above mentioned Rules are required to upload a certificate from the Employer/Appointing Authority in the format as prescribed in **Annexure-'A'** to this Notice.

No certificate other than in the prescribed format shall be accepted by the Commission and will lead to forfeiture of the claim of the candidate to avail the benefits under the above said Rules.

By order of Commission,

Secretary 1. 11. 2019

Annexure-A.

Format of certificate to be submitted by Contractual Employees under different offices of Government of Odisha claiming benefits under Contractual Appointment Rules-2013.

1. Certified that Ms/Mrs./Shri/Mr _____ S/O. _____resident   At   _____ Po_____, PS_____ , Dist_____ Date of Birth _____has been engaged in this Office as _____ (post held) in Group-'B'/Group-'C' post on contractual basis from _____ to _____ as per this office Order No._____ dtd._____.(Copy enclosed) and has completed total _____ year of continuous service.

2. It is further certified that Mr./Ms/Mrs./Shri _____ has been engaged against the contractual posts created with concurrence of Finance Department vide their Order No./UOR No._____ dtd._____ without following the recruitment procedure including ORV Act-1975.

    <div align="center">or</div>

    It is certified that the engagement of Mr./Ms/Mrs./Shri _____ is through Man power Service Provider Agencies i.e. _____ with concurrence of Finance Department vide their Order No._____ dtd._____/UOR No._____ dtd._____

3. It is further certified that Mr./Ms/Mrs./Shri _____ has been engaged as _____(Post held), prior to commencement of Odisha Contractual Appointment Rules,2013 and he/she has not been engaged under Temporary Plan Scheme/Temporary Establishment/Tenure Based post in this office.

Signature of Appointing Authority/Employer
With seal