

## Selection Process

## 1. Selection Process for the post (s) at Sr. No. 1 to 3:-

Sr. No.	Process of Selection	Marks	Remarks
(i)	Written objective type examination	85 marks	➤ The applicants belonging to disabled categories with disability of 40% or more are allowed extra time of minimum one hour for examination of three hours duration i.e. 20 minute per hour. In case of visually impaired applicants making request for the scribes, he/she will have to submit a written request for the same to the Central Superintendent immediately after receipt/ uploaded of her/his Roll Number.
(ii)	Typing/ Skill Test	Qualifying Nature	
(iii)	Evaluation of Documents	15 Marks	As per the break up on next page

## (ii) Syllabus For Written Objectives Type examination

Sr. No.	Syllabus	No of Questions	Marks	Remarks
1.	General English	15	15	The examination for the post(s) mentioned at sr. no. 1 and 3 shall be of of 10+2 standard
2.	General Hindi	15	15	
3.	General Knowledge including General Knowledge of Himachal Pradesh, Current Affairs, Everyday Science and Social Science	15	15	
4	Logical, Numerical reasoning and Technical	20	20	

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	knowledge as per the requirement of posts concerned.		
5.	Questions related to agriculture and basic knowledge of computer for posts of Field Assistant and Questions related to computer for the post of Computer.	20	20
Total		85	85

- The Written Test Examination will be of **One & half hours** duration.
- Applicants in the ratio of 20 times of total number of posts (Category-3, Clerks) will be declared qualified in the written Objective type screening test(MCQ) and will be called for typing/ Skill test, wherever required and thereafter the candidates who qualify typing/ Skill test, such qualified candidates will be called for evaluation of documents in the ratio of 1:3.

(iii) Evaluation of documentation is based on the parameters devised by the Department of Personnel, Govt. of H.P. for **category-C** post(s) mentioned at sr. no. **1 to 3** shall be determined as under:-

Sr. No.	Detail of Criteria of 15 marks	Maximum Marks
i	Weightage for the minimum educational qualification, professional educational qualifications (for Technical posts) as per the Recruitment & Promotion Rules. (Percentage of marks obtained in the educational qualification would be multiplied by 0.025, For example, an individual has secured 50 % marks in the required educational qualifications, he /she will be allowed 1.25 marks (50 X0.025 = 1.25)	2.5 (two and half)
ii	Belonging to notified Backward Area or Panchayat, as the case may be.	1 (one)
iii	Land less family / family having land less than 1 Hectare to be certified by the concerned Revenue Authority.	1(one)
iv	Non-employment Certificate to the effect that none of the family members is in Government/Semi Government.	1(one)

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(iii)

v	Differently abled persons with more than 40% impairment / disability / infirmity.	1(one)
vi	NSS (at least one year) certificate holders in NCC /The Bharat Scout and Guide. Medal winner in National level sports competitions.	1(one)
vii	BPL family having family annual income (from all sources) below Rs. 40,000/- or as prescribed by the Govt. from time to time.	2(two)
viii	Widow /divorced/destitute /single woman.	1(one)
ix	Single daughter/Orphan.	1(one)
x	Training of at least 6 months duration related to the post applied for from a recognized University/ Institution.	1(one)
xi	Experience up to a maximum of 5 years in Govt./ semi-Govt. organization relating to the post applied for (0.5 mark only for each completed year).	2.5 (two and half)
<b>Total</b>		<b>15 (Fifteen)</b>

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