

**PRESCRIBED APPLICATION FORM**

Self attested latest coloured photograph to be pasted
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1	Name of applicant							
2	Father's/Husband name							
3	Date of birth (as per matriculation certificate)							
4	Permanent home address							
5	Correspondence address							
6	e.mail Id/Mobile No.							
7	Category (General/SC/ST/ OBC/EWS etc.)							
8	Male/Female							
9	Educational qualification:-							
	SN	Examination	Year of passing	Board/ Institute	Marks obtained	Total marks	% age	
	i)							
	ii)							
	iii)							
	iv)							
	v)							
	<b>Note:</b> Self attested copies of educational certificates to be attached.							
10	Any other additional document(s):-							
	i)	Certified copy of belonging to notified Backward Area or Panchayat, as the case may be. (Issued by SDO(C)/Tehsildar/Naib Tehsildar).					Yes/No	
	ii)	Land less family/family having land less than 1 Hectare to be certified by the concerned Revenue Authority. (Issued by SDO(C)/Tehsildar/Naib Tehsildar).					Yes/No	
	iii)	Non-employment Certificate to the effect that none of the family member is in Government/ Semi-Government service. (Issued by SDO(C)/Tehsildar/Naib Tehsildar)					Yes/No	
	iv)	Differently abled persons with more than 40% impairment/disability/ infirmity. (Certificate of disabilities as certified by the Medical Board/Authorities).					Yes/No	
	v)	NSS (Atleast one year)/certificate holders in NCC/The Bharat Scout and Guide/Medal winner in National Level Sports Competitions.					Yes/No	
	vi)	BPL family having annual income (from all sources) below Rs.40,000/- or as prescribed by the Govt. from time to time. (Issued by the BDO)					Yes/No	
	vii)	Widow/divorced/destitute/single woman. (Issued by the BDO)					Yes/No	
	viii)	Single daughter/Orphan (Issued by the BDO)					Yes/No	

	ix)	Experience upto a maximum of 05 years in Govt./Semi Govt. organization relating to the post applied for (0.5 marks only for each completed year)	Yes/No
	x)	Certificate of category (SC/ST/OBC) and bonafide Himachalis (To be issued by the Competent Authority)	Yes/No
	xi)	Economically Weaker Section certificate of an Income and Asset	Yes/No.
11	List of documents attached		
(Signature of applicant) Name in block letters			
Date: March, 2021			
Place: Shimla			

**Note:-** Application form can be downloaded from the official website of Secretariat Administration i.e. [himachal.nic.in/sa](http://himachal.nic.in/sa). No other application will be accepted. The candidate(s) are advised to go through the detailed advertisement carefully from the website prior to filling up of application form. They are further advised to regularly visit the website for update, if any.

Sd/-  
Under Secretary (SA) to the  
Government of Himachal Pradesh