

The Commission is not verifying any original document for admission of the candidates to the examinations. The candidates shall be admitted to the examination **provisionally** based on the information submitted by them online along with declaration. The originals will be verified with reference to the bio-data and application of the candidate by the appointing authority concerned for validation of the candidature before issue of appointment order. As such, the candidature of the applicant shall remain provisional till validation and acceptance of candidature by the Commission.

10. PLAN OF EXAMINATION:

There shall be Written Test for 400 marks (**objective type with MCQ in OMR system**) and Skill Test in Computer Application (Practical) for 50 marks as detailed below.

(A) Written Test- 400 Marks

Papers	Subjects of Written Test	No of Questions	Maximum Marks	Time in hours
Paper-I	Part-A : General Awareness	50	100	2 hours
	Part-B : Mathematics (HSC/Class-10 th standard)	50	100	
Paper-II	Part-A : General English (HSC/Class-10 th standard)	50	100	2 hours
	Part-B : Computer Test (Written Test) (i) MS Windows. (ii) MS Office: (a) MS Word, (b)MS PowerPoint (c) MS Excel	25	50	
	Part-C : Language Test (Odia)	25	50	
	TOTAL	200	400	4 hours

In the Written Test, there shall be **negative marking** for each wrong answer and for each wrong answer, ¼th mark (i.e. 0.5 mark) shall be deducted from the marks awarded for correct answers.

(B) Skill Test in Computer Application (Practical): 50 Marks of 1 hour duration

- (i) MS Windows.
- (ii) MS Office: MS Word, MS PowerPoint and MS Excel

Only those candidates who have been shortlisted @ 3 times the Number of vacancies category/ special category wise shall be called for the Skill Test in Computer Application (Practical).

Note: The minimum marks to qualify for ST/SC/SEBC, PwD, Ex-Serviceman and Sports candidates shall be 30% (i.e. 120 marks out of total 400 marks) in the Written Test. The minimum marks to qualify for candidates other than ST/SC/SEBC, PwD, Ex-Serviceman and Sports categories, shall be 35% (i.e. 140 marks out of total 400 marks) in the Written Test. Similarly, the minimum marks to qualify for all candidates shall be 20 marks in the Skill Test in Computer Application (Practical).